

<p style="text-align: center;">St. John’s Cathedral Re-Gathering Alternatives/Recommendations For Social Distancing Worship</p>	<p style="text-align: center;">Meets Criteria? Y/N</p> <p style="text-align: center;">Worship Integrity/Liturgy; Cost; Logistics; Legal/Litigation; Ethical; Health Consciousness/Safety; Intrusive Actions; Encouraging Personal Responsibility</p>
<p>1. Announcement of Social Distance Worship Services: Consult with Chancellor Steve Busey regarding suitable warnings/instructions for attending, including reference to Federal and State guidelines recommending that vulnerable individuals remain sheltered in place, and recommending that vulnerable attendees might want to consult their physician. Announcing that temperatures will be taken and those with a fever will be asked to return home. Requiring that face masks be worn. Also explain that seating will be marked. Set forth the safety measures being taken. Make clear that virtual services are still available and that it is OK to attend virtually. No stigma. Include CDC risks age.</p>	<ul style="list-style-type: none"> • TBD to implement – timeframe (Pentecost? Summer?) • Utilize Pastoral Care Team to gauge interest in attending during Social Distancing time; need to stress risk are still there. • Wear your OWN masks, required; Cathedral will NOT be providing. Attendees will be turned away if they are not wearing a mask (?) • COVID Preparedness Plan for Cathedral Staff to address “known risks” considering OSHA. Bob indicated that Debbie Johnson and staff would be creating; Lisa McKenna will support.
<p>2. Use on-line reservation for service (historically . Create instructions. First come/first served, number assigned 68 (single) to 125 (family) estimate of total number of attendees using social distancing by Forrest Andrews). Communicate and demonstrate how to sign up on-line to attend the service in person. No walk-up’s allowed. Lottery draw? Extra 30-40 in Taliaferro. 145 total. Offer only one service? Two? 8am in Cummings Chapel. Number of people who may show attend. Outside alternative</p>	<ul style="list-style-type: none"> • Recommend NOT to use on-line reservations • Start with One single service • Broaden based on attendance (rotate service locations and clean between, rotate staff) • Eventually multiple services to response to demand (requires cleaning between services (see 7 below)

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<p>3. Signage at service (enter through iron gates along Market Street, handicap through Kitchen)</p> <ol style="list-style-type: none"> a. Welcoming all, but repeating the above recommendations regarding Federal and State Guidelines and consultation with physician. b. Reiterate that those with temperatures will be asked to return home and that face masks are required. c. Remind people: No handshakes or hugs. d. Directional signage 	<ul style="list-style-type: none"> • Doors need to be open, to limit touching of services • Staff to clean doors, handles before, during and after the service(s)
<p>4. Greeting at Door</p> <ol style="list-style-type: none"> a. Post a volunteer or staff member at the stairs to ensure that persons lining up to enter the church are six-seven feet apart; no clustering. Emphasize NO handshakes or hugs. b. Volunteer or staff member at the door taking temperatures using a temporal thermometer c. Volunteer or staff member distributing face masks with tongs and spraying hands with hand sanitizer. (see notes) d. Volunteer or staff member distributing bulletins and directing congregant to one of the designated seats in the pews. The volunteer or staff member performing the above functions must be covered in protective clothing, mask and gloves. NOTE: The above functions would normally be performed by our ushers and greeters. However, because many of those volunteers are included in the designated vulnerable populations, the Cathedral should consider assigning staff members who are not in these populations to the task. 	<ul style="list-style-type: none"> • Volunteers and clear signs • TBD – consult with Chancellor on requirement for everyone to wear masks and whether we can/should distribute masks, whether temperature should be taken when entering.
<p>5. Restroom availability</p> <ol style="list-style-type: none"> a. One unisex restroom should be made available to control usage and sanitation. b. A sexton should be assigned to the door of the restroom and allow one person in at a time. c. All but one commode and one sink would be taped off limits (Sinage with this directive would assist the sexton in enforcing this requirement.) 	<ul style="list-style-type: none"> • Sexton availability to handle all of this during the service, will be stretched. May need volunteers or have other staff members to support.

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<p>d. After use, the sexton, clothed in gloves, a mask and protective clothing, would sanitize the commode and sink.</p>	
<p>6. Offering</p> <ul style="list-style-type: none"> a. A plate will not be passed. b. An offering collection point should be placed near the font, and well marked, and staffed by a volunteer or staff member. c. Congregants can drop their offering upon entrance or leaving the Cathedral 	<p>Agree with recommendations</p>
<p>7. Seating and pews.</p> <ul style="list-style-type: none"> a. Seating will be marked by tape, with 7 foot intervals between seats. Ushers or staff will monitor the pew seating to ensure social distancing. b. Sanitizing pews QUESTION: How do we sanitize a wooden pew with a cloth cushion? Spraying Lysol will damage the wood and cloth. c. Do we want to remove the cushions during this time? Remove prayer books and hymnals? 	<ul style="list-style-type: none"> • Sanitizing must EPA approved for COVID-19 • Families can sit together...would need to adjust seating
<p>8. The Service</p> <ul style="list-style-type: none"> a. Procession (entrance and exit) Verger, lead crucifer, two torches (side by side?), Gospel and Clergy Head Verger to make a request for volunteers Procession and seating will be in accordance with social distancing requirements 	<ul style="list-style-type: none"> • No center aisle procession/recessional • No children's chapel or other programming • Recommend NO nursery at this time. Parental responsibility.
<ul style="list-style-type: none"> b. Lectors / readers for Lessons (can be Volunteers, Staff or Clergy) <ul style="list-style-type: none"> i. Head Verger coordinate the request with Lector lead ii. Recommend that the entire Episcopal liturgy be offered including ALL of the lessons and readings for the Sunday be used. This should also happen for virtual/online services). Time is not an issue because the time used for Eucharist has been scaled back. People are taking a risk to be there; provide 	<ul style="list-style-type: none"> • Readers should not be vested • Head Verger to coordinate via phone call versus scheduler system • People in chancel should wearing a mask season (coordinate seasonal liturgical

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<p style="text-align: center;">them with the sustenance of the Episcopal Liturgy and the readings/gospel for the day.</p>	<p style="text-align: center;">colors) to demonstrate importance of masks</p>
<p>c. Prayers of the People - Head Verger to coordinate the request for volunteers with Lector lead</p> <p style="padding-left: 20px;">i. Notebook with prayers for the day</p>	<ul style="list-style-type: none"> • Read from the Lectern (better sound) • Do not touch the microphone
<p>d. Music (Defer to Tim Tuller)</p> <p style="padding-left: 20px;">i. No choir can be present, but individual singers and instrumentalists</p> <p style="padding-left: 20px;">ii. No congregational singing at this time. If/when appropriate, print the hymns (and liturgy) in the Bulletins to reduce use and avoid contamination of hymnals and prayer books. (see 7c above)</p>	<ul style="list-style-type: none"> • Congregational singing at this time will need to be gauged based on health data, adjust week by week accordingly. • Distancing; cantor or soloists to sing the hymns, other mics off
<p>e. Sanctuary Guild: Hardware, linens and flowers Determine what is needed. Are we scaling back on flowers? Minimal "hardware" used for the Eucharist. Sanctuary Guild request volunteers? Or should this become a staff function? Clergy takes care of/Faye takes others to dry cleaners. Volunteers (FAYE) still dress the altar.</p>	<ul style="list-style-type: none"> • Funding for flowers, volunteers are needed for arranging (especially during the summer) due to age-group; use • Normal floral arrangements for Pentecost Sunday • Use palms or peace lilies in pots
<p>f. Eucharist Wine will not be distributed. People will receive the consecrated host upon their exit from the service, to avoid crowding at the rail. QUESTION: It has been recommended that congregants receive the consecrated host be picking it up off of a large platter. This seems problematic inasmuch as it involves public touching of a platter. Possible Alternatives for Eucharist:</p>	<ul style="list-style-type: none"> • Bishop Howard and the Dean will determine process for administering communion • Process for serving communion (TBD) • Alternative: Have priest positioned at each designated exit and distributing the communion wafer to each person as they leave the Cathedral

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	<ul style="list-style-type: none"> • Post Communion Prayer (receive communion on way out - see other considerations below)
<p>i. Consider using small paper medicine cups containing a consecrated host, spread out on a large table and each person can pick up a cup (or it can be handed to them individually via a tray by a priest wearing gloves and mask) and the congregant can take it along with them. Open trash receptacle (attractive basket lined with white trash bag) can be provided to dispose of the cups, disposable masks and bulletins after leaving the church. https://www.amazon.com/SOLO-Paper-Medicine-Cups-oz/dp/B0098M9B6U/ref=sr_1_4?dchild=1&keywords=mini+paper+cups&qid=1588344722&sr=8-4</p>	
<p>ii. Distribute the consecrated host with the bulletins to congregants when they enter the church</p>	
<p>iii. Distribute pre-packaged communion elements. HOW DISTRIBUTED? Before, during or after the service? Can they be prepackaged and consecrated? (The cost of the indivisible prepackaged cups are \$23/100 or \$88/500 (\$0.23/unit or \$0.176/unit). https://religionnews.com/2020/03/11/with-coronavirus-concerns-sales-up-for-pre-filled-ommunion-cups-and-wafers/</p>	
<p>iv. Encourage people to bring their own bread to be eaten upon the Eucharist when they are sitting in the pews. QUESTION: can the host be consecrated from afar?</p>	
<p>9. Exiting the service Reverse the procedure used at weddings and funerals. Back pews leave first followed by each pew forward, so people file out with social distancing. This is directed by</p>	<ul style="list-style-type: none"> • Include in communications that Announcement (See #1 above)

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<p>suitably protected volunteers or staff. Waste receptacle is available for trash, communion containers and/or papers (no recycling or separate collection of bulletins/papers at this time)</p>	<ul style="list-style-type: none"> • Post Communion Prayer (receive communion on way out - see other considerations below) • Have priest positioned at each designated exit and distributing the communion wafer to each • Waste receptacles available and marked
<p>Other considerations:</p> <ul style="list-style-type: none"> • Optional outdoor service with social distancing • Ramping up re-gathering in summer months when typically the attendance is lower; may or may not impact attendance • Some Bishops require distributing communion while people are leaving the building, but we have not received direction from Bishop Howard. 	